



## Job Description

### CRICKET DEVELOPMENT COACH

#### About Leicestershire County Cricket Club

Leicestershire County Cricket Club (LCCC) is one of eighteen first-class county clubs within the domestic cricket structure of England and Wales. It represents the historic county of Leicestershire as well as being representative of the county of Rutland. The Club's limited overs team is called the Leicestershire Foxes.

One of the Club's aims is to make its county ground the "premium Leicestershire outdoor venue" for concerts and first-class events, with the delivery of an ambitious events programme once the pandemic is behind us. It also wants to improve the way it manages staff, create a diversity action plan, and host regular members' forums. LCCC has a strong membership heritage and we are ambitious in our plans to increase our supporter base significantly over the next five years. This is a great but challenging time to join the Running Foxes.

<b>Job Role:</b>	Cricket Development Coach
<b>Contract:</b>	12 Month Fixed-Term (potential extension subject to funding)
<b>Salary:</b>	£18,000 - £20,000 (depending on experience)
<b>Reports to:</b>	Interim Community Team Lead Officer
<b>Weekly hours:</b>	A total of 35 hours per week, with flexibility over specific days worked and an emphasis on matchdays during the cricket season.
<b>Location:</b>	Uptonsteel County Ground, Grace Road, Leicester, LE2 8AD
<b>Job Profile:</b>	Cricket Development Coach with a dedicated focus on supporting recreational cricket clubs to deliver ECB National Programmes across Leicestershire and Rutland. The Cricket Development Coach would form part of the LCCC Community team and report directly into the LCCC Community Team Lead Officer.

### **Main Duties:**

1. Work with Cricket Development Officer – Young People to coordinate All Stars Cricket tasters/assembly visits.
2. Promote and deliver Chance to Shine Primary School Programme.
3. Promote and influence Chance to Shine portal and school resources sign up.
4. Primary School curricular and extra-curricular cricket activities and coaching.
5. Teacher CPD delivery.
6. Drive National Cricket Week promotion to schools and clubs and support other communities.
7. Project manage schools in Charnwood, Hinckley and Bosworth, North West Leicestershire and Melton areas.
8. Promote all Leicestershire CCC activities and offers.
9. Administrative duties to monitor, evaluate and report on sessions via Chance to Shine Portal.
10. Deliver and support competitions.
11. Identify and record case studies for promotional and monitoring/evaluation purposes.

### **General Duties:**

1. Support school competitions and support festivals.
2. Coordinate and deliver leadership training in conjunction with Club Development Officer – Young People (Schools).
3. Signposting participants to local progression opportunities.
4. Engage junior cricket clubs to support LCCC programmes.
5. Support delivery of community activity (eg, Chance to Shine Street) where appropriate.
6. Promote opportunities for casual coaching staff, manage casual coaches.
7. Responsible for maintenance of relevant web pages.

### **Other Duties:**

1. You may be required at times to carry out various other duties within your capabilities. If requested to carry out any duty you feel may be outside your capability you should report this fact to your immediate Line Manager before attempting the task.
2. Greet any directors, employees, members, spectators, customers, sponsors and visitors to the Club in a friendly manner and assist them in any way required.
3. Ensure that the requirements of all Club members, spectators, customers, sponsors and visitors are exceeded at every level.
4. Contribute positively at all times to a pleasant and friendly atmosphere throughout the Club.

### **Person Specification**

1. Specific Qualifications
  - Minimum of ECB Foundation Coach qualification (or ability obtain by February 2023 – support provided to enrol on course)
  - Valid Disclosure and Barring Certificate
  - Valid Safeguarding Young Cricketers (Safeguarding and Protecting Children)
  - Valid First Aid Certificate

2. Excellent keyboard skills, be computer literate and have a good knowledge of Microsoft Office packages (Word, Excel, Outlook etc).
3. A flexible approach with the ability to adjust to different requirements as priorities change.
4. Excellent communication skills with a good confident telephone manner and the ability to deal with Patients, colleagues and members of the public at all levels.
5. Previous experience of working in a team environment would be advantageous with the ability to work as part of a small team in a busy office.
6. Own transport with a clean driving licence is required.

### To apply:

If you would like to apply for this vacancy please email your CV and covering letter to [jacquidean@leicestershireccc.co.uk](mailto:jacquidean@leicestershireccc.co.uk)

If you would like any further information about this vacancy, please contact, Interim Community Team Lead Officer on [andrewhibberd@leicestershireccc.co.uk](mailto:andrewhibberd@leicestershireccc.co.uk)

Application deadline is midday on Friday 6<sup>th</sup> January 2023 and interviews, including a practical assessment, will take place during the week commencing 16<sup>th</sup> Jan.

### Safeguarding

Leicestershire County Cricket Club is committed to safeguarding and protecting children, young people and adults at risk to enjoy the game of cricket, both recreational and/or professional formats of the game.

All stages of recruitment will follow Safer Recruitment guidelines. References will be sought upon offer of employment and dependent on job role, background checks may be required.

Upon commencement of employment, all new starters are required to undertake ECB and Club safeguarding training (level dependent on role undertaken) and read and understand Safe Hands guidance and our Club safeguarding policies and procedures.

### Equal Opportunities in Employment Policy Statement

Leicestershire County Cricket Club will ensure that all existing and potential employees receive equal consideration, and is committed to the elimination of unlawful or unfair discrimination on the grounds of gender, race, disability, colour, ethnic and national origin, nationality, sexuality, marital status, responsibility for dependents, religion, trade union activity and age.

It is the intention of Leicestershire County Cricket Club that its work force, at all levels, should reflect the composition of the city's population. To achieve this Leicestershire County Cricket Club will take active and positive steps to eliminate discrimination and to promote equality in employment.